



sara graebe

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me

An innovative graphic designer seeking to use developed skills in a professional and creative environment. Entry level position mainly in print and web design preferred due to expertise and experience.

skills

Effective grasp of the Adobe Creative Suite 3. Knowledge of design principles, typography, color, print and web layout. Developed and produced corporate identity, branding logo, business cards, stationary, and posters. Highly self motivated, organized, and strong work ethics. Trustworthy and reliable to get work done in timely manner. Demonstrate excellent file management skills. Attentive to detail in all work. Will spend as much time as needed to get a job done and flawless. Able to blog using web sites such as vox.com, wordpress, and issuu.com. A strong team player who possesses a solution-oriented positive attitude. Communicates both visually, verbally, with a variety of ideas and concepts.

software

Adobe Creative Suite 3 | Illustrator, Photoshop, InDesign, Dreamweaver, Acrobat, GarageBand, iMovie.

Microsoft Office Suite | Word and PowerPoint
Mac OSX and PC platforms

job

Washington Mutual Bank | Gresham, OR

June 03 - present

Responsible for meeting monthly goals and deadlines. Experience in customer service, sales, accuracy, and training of new employees. Tackled many obstacles and used resources available without supervision. In charge of duties including crucial auditing assignments completed in time allotted.

school

Mt. Hood Community College | Gresham, OR

September 07 - June 09

Associate of Applied Science Integrated Media: Graphic Design Degree. Completed 18 core courses in the Integrated Media graphic design option involving several hundred of hours of the Adobe Creative Suite 3, team projects, corporate identity, case studies, and client experience.

September 05 - June 07

Completed general courses for degree including algebra, reading, writing, human relations, basic design and color theory which also involved learning the Adobe Creative Suite.

Centennial High School | Gresham, OR

September 01 - June 05

Studied in several art classes including painting and drawing.

achievements

- Received Most Promising Young Artist award given by art instructor for four consecutive years of high school.
- Featured art in many art shows at colleges in the Portland area including; PNCA, Mt. Hood Community College, and Oregon College of Art and Craft.
- Won the Silver and Gold Key, junior and senior year for the Scholastic Art and Writing Awards held in New York.

Portfolio and references available upon request.